

## Solana

BEACH
School District
309 N. Rios Avenue
Solana Beach, CA 92075
(858) 794-7104
www.sbsd.k12.ca.us

Independent Citizens' Oversight
Committee (ICOC) Members
Michael Casey
Jill Epstein
Laurel Graziano
Dana King
Katherine Kousser
Laura Lemos
Michelle Sahagian

## Board of Education

Julie Union
President
Richard H. Leib, Esquire
Vice President
Debra H. Schade, Ph.D
Clerk
Vicki F. King
Member
Gaylin Allbaugh
Member
Superintendent
Jodee Brentlinger

# Measure JJ <br> Independent Citizens' Oversight Committee Meeting <br> September 18, 2019 

Solana Beach School District, District Office Boardroom

## Welcome to the meeting of the Independent Citizens' Oversight <br> Committee, ICOC, of the Solana Beach School District.

## Public Inspection of Documents

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the ICOC less than 72 hours prior to the meeting are available for inspection at the Solana Beach School District, 309 North Rios Avenue, Solana Beach.

## Hearing of the Public

Persons wishing to address the ICOC on any item except personnel are invited to do so at this time. In the interest of time and order, presentations from the public are limited to three minutes per person, per topic. If you wish to speak, complete a card and present it to the ICOC Secretary prior to the start of the meeting. When the ICOC President invites you to the podium, please state your name, address, and organization before making your presentation.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The ICOC may (1) acknowledge receipt of the information, (2) refer to staff for further study; or (3) refer the matter to the next agenda.

## Cell Phones

As a courtesy to all meeting attendees, please set cellular phones to silent mode and engage in conversations outside the meeting room.

## Assistance with Meeting

In compliance with the Americans with Disabilities Act and AB-3035, if you require special assistance to participate in this meeting, please contact the Executive Director of Capital Programs and Technology at (858) 794-7130 at least 24 hours prior to the start of the meeting to enable the District to make reasonable arrangements.

# Independent Citizens’ Oversight Committee <br> Meeting Agenda 

September 18, 2019
Solana Beach School District, District Office Boardroom
6:00 p.m.
309 North Rios Avenue, Solana Beach, CA 92075
In compliance with the Americans with Disabilities Act and AB-3035, if you require special assistance to participate in this meeting, please contact the Executive Director of Capital Programs and Technology at (858) 794-7130 at least 24 hours prior to the start of the meeting to enable the District to make reasonable arrangements.

The Regularly Scheduled Meeting of the Independent Citizens' Oversight Committee of the Solana Beach School District begins at 6:00 p.m. in the Boardroom of the District Office.

1. Call to Order

Welcome
2. Pledge of Allegiance
3. Roll Call $\qquad$
Mr. Casey
Ms. Epstein
$\ldots$
Ms. Graziano
Mr. King
$\ldots$
Ms. Kousser
Ms. Lemos
Ms. Sahagian
4. Approval of Agenda $\qquad$ 2-3 Motion/Second
5. Approval of Minutes: June 26, 2019, Regular Committee Meeting. $\qquad$

Hearing of the Public
6. Hearing of the Public

It is at this time that anyone wishing to speak regarding an item on the agenda or other topic is given an opportunity to do so. In the interest of time and order, presentations from the public may be limited to three minutes per person, per topic. If you wish to speak, complete a card and present it to the ICOC Secretary prior to the start of the meeting. When the ICOC President invites you to speak, please state your name and/or organization before making your presentation. In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The ICOC may: 1) acknowledge receipt of the information; 2) refer to staff for further study; or 3) refer the matter to the next agenda.

InFORMATION/DISCUSSION ITEMS
7. INFORMATION/DISCUSSION ITEMS
A. Information regarding Measure JJ financial reports............................. 6-37
B. Presentation of Measure JJ Capital Program projects and timeline.... 38-39
C. Information on the Independent Citizens' Oversight Committee internal business 40
D. Presentation of the San Diego County Taxpayers Educational Foundation Transparency Report Card 41-58
8. Adjournment of Meeting $\qquad$
$\qquad$ Motion/Second

# Independent Citizens’ Oversight Committee Meeting Minutes 

June 26, 2019
6:00 p.m.

Call in address: 1111 30th Street, NW, Washington, DC 20007

| Call to Order | The regular meeting of the Solana Beach School District Independent Citizens' Oversight Committee was called to order by Committee President, Michael Casey, at 6:02 p.m. |
| :---: | :---: |
| Pledge of Allegiance | Ms. Natalie Cokrlic led members and guests in the Pledge of Allegiance |
| Roll Call | Members Present (6) |
|  | Mr. Michael Casey |
|  | Ms. Jill Epstein |
|  | Ms. Laurel Graziano |
|  | Mr. Dana King |
|  | Ms. Katherine Kousser |
|  | Ms. Laura Lemos |
|  | Members Absent (1) |
|  | Ms. Michelle Sahagian |
| Approval of Agenda | Motion to Approve Agenda |
|  | Motion Lemos |
|  | Second Epstein |
|  | Unanimous (6) |
|  | Casey - Aye; Epstein - Aye; Graziano - Aye; King - Aye; Kousser-Aye; Lemos - Aye; Sahagian - Absent |
| Approval of Minutes | Motion to Approve Minutes of March 20, 2019, Regular Committee Meeting and May 15, 2019, Special Meeting |
|  | Motion Graziano |
|  | Second King |
|  | Unanimous (6) |
|  | Casey - Aye; Epstein - Aye; Graziano - Aye; King - Aye; Kousser-Aye; Lemos - Aye; Sahagian - Absent |
| Introductions | Committee members and Solana Beach School District staff were introduced. |
| Hearing of the Public | There were no public comments regarding open session items. |
| Non-Action items | District staff reviewed the purpose and function of the Independent Citizens' |
|  | Oversight Committee with members. |
|  | Topics included: |
|  | 8A. California Laws |
|  | 8B. Brown Act |
|  | 8C. ICOC Guidelines |
|  | 8D. Conflict of Interest |
|  | 8E. Communications |
| Action Items | 9A. Motion to approve the election of Independent Citizens' Oversight Committee Officers for 2019-20 |
|  | Committee President - Michael Casey |
|  | Committee Vice President - Kathrine Kousser Committee Secretary - Caroline Brown |


|  | Motion $\frac{\text { Casey }}{}$ <br> Second $\frac{\text { King }}{\text { Unanimous (6) }}$ <br> Casey - Aye; Epstein - Aye; Graziano - Aye; King - Aye; Kousser-Aye; Lemos  <br> - Aye; Sahagian - Absent  |
| :---: | :---: |
| Information/Discussion Items | 10A. Ms. Caroline Brown presented on the Measure JJ financial reports. |
|  | 10B. Ms. Caroline Brown presented on the Measure JJ program projects and timelines. |
|  | 10C. Mr. Michael Casey led the committee in discussing Internal Business. |
|  | 10D. Ms. Caroline Brown conducted a site tour of Solana Santa Fe School. |
| Adjournment | There being no further business to come before the Committee, there was a motion to adjourn at 7:42 p.m. |
|  | Motion King |
|  | Second Lemos |
|  | Unanimous (6) |
|  | Casey - Aye; Epstein - Aye; Graziano - Aye; King - Aye; Kousser-Aye; Lemos <br> - Aye; Sahagian - Absent |
| Submitted by: | Caroline Brown |
| Approved by: | Committee Action on September 18, 2019. |

## ITEM:

AGENDA ITEM: 7A.
Information regarding Measure JJ financial reports

## RECOMMENDATION:

For information and discussion only.

## DESCRIPTION:

Solana Beach School District staff will present information on items including;
Consolidated Cash Flow report;
Project Budget Aging report;
Budget Status report; and,
Consolidated Contract Summary report.

## FISCAL IMPACT:

Not applicable
$\qquad$


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## CURRENT PROJECTS

Solana Beach School District


BUDGET NOTES




Solana Beach School District


BUDGET NOTES





Solana Beach School District


|  | Budget |  |
| ---: | ---: | ---: |
| Site Cost | 80,000 | $1 \%$ |
| Soft Cost | 873,848 | $9 \%$ |
| Hard Cost | $7,132,196$ | $72 \%$ |
| Contingency | $1,832,719$ | $18 \%$ |
|  | $==========$ |  |
| Total Cost | $9,918,763$ | $100 \%$ |
| $72 \%$ Hard Cost (w/o Site) |  |  |
| $19 \%$ Contingency (w/o Site) |  |  |

BUDGET NOTES

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## FUTURE PROJECTS

Solana Beach School District
Carmel Creek - Modernizatio


|  | Budget |  |
| ---: | ---: | ---: |
| Site Cost | 0 | $0 \%$ |
| Soft Cost | 290,010 | $11 \%$ |
| Hard Cost | $2,226,200$ | $84 \%$ |
| Contingency | 149,790 | $6 \%$ |
|  | $==========$ |  |
| Total Cost | $2,666,000$ | $100 \%$ |
| $84 \%$ Hard Cost (w/o Site) |  |  |
| $6 \%$ Contingency (w/o Site) |  |  |

## BUDGET NOTES




## PAST PROJECTS



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Solana Beach School District
Solana Santa Fe School - Shade Structure


|  |  |  |
| ---: | ---: | :---: |
|  | Budget |  |
| Site Cost | 0 | $0 \%$ |
| Soft Cost | 9,134 | $11 \%$ |
| Hard Cost | 72,103 | $89 \%$ |
| Contingency | 0 | $0 \%$ |
|  | $========$ |  |
| Total Cost | 81,237 | $100 \%$ |
| $89 \%$ Hard Cost (w/o Site) |  |  |
| No Contingency |  |  |

BUDGET NOTES


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Solana Beach School District


|  | Budget |  |
| ---: | ---: | :---: |
| Site Cost | 0 | $0 \%$ |
| Soft Cost | 110,821 | $11 \%$ |
| Hard Cost | 892,233 | $89 \%$ |
| Contingency | 0 | $0 \%$ |
|  | $=========$ |  |
| Total Cost | $1,003,054$ | $100 \%$ |
| $89 \%$ Hard Cost (w/o Site) |  |  |
| No Contingency |  |  |

BUDGET NOTES


Solana Beach School District
Solana Highlands - Modernization


|  | Budget |  |
| ---: | ---: | :---: |
| Site Cost | 45,226 | $1 \%$ |
| Soft Cost | 859,639 | $10 \%$ |
| Hard Cost | $7,542,623$ | $89 \%$ |
| Contingency | 0 | $0 \%$ |
|  | $===========$ |  |
| Total Cost | $8,447,488$ | $100 \%$ |
| $90 \%$ Hard Cost (w/ Site) |  |  |
| No Contingency |  |  |

BUDGET NOTES





|  | Budget |  |
| ---: | ---: | :---: |
| Site Cost | 7,691 | $1 \%$ |
| Soft Cost | 79,152 | $10 \%$ |
| Hard Cost | 730,778 | $89 \%$ |
| Contingency | 0 | $0 \%$ |
|  | $=========$ |  |
| Total Cost | 817,621 | $100 \%$ |
| $90 \%$ Hard Cost (w/o Site) |  |  |
|  | No Contingency |  |

BUDGET NOTES


## ITEM:

Presentation on Measure JJ Capital Program projects and timeline

## AGENDA ITEM: 7B.

$\square$ Action $\square$ Consent First Reading区 Information区 Presentation $\square$ Public Hearing Roll Call Vote Required $\square$ Report

## RECOMMENDATION:

For information and discussion only.

## DESCRIPTION:

Solana Beach School District staff will present information on items including;
Measure JJ project status; and,
Solana Beach School District Capital Projects list

## FISCAL IMPACT:

Not applicable
$\qquad$



## ITEM:

Information on the Independent Citizens' Oversight Committee internal business

## RECOMMENDATION:

For information and discussion only.

## DESCRIPTION:

Solana Beach School District staff will present information on the following:
ICOC subcommittee meetings; and, ICOC Annual Report

## FISCAL IMPACT:

Not applicable
$\qquad$

## ITEM:

AGENDA ITEM: 7D.
Presentation of the San Diego Taxpayers Educational Foundation "Transparency Report Card."

## RECOMMENDATION:

For information and discussion only.

## DESCRIPTION:

Solana Beach School District staff will present information from the San Diego Taxpayers Educational Foundation "Transparency Report Card."

The San Diego Taxpayers Educational Foundation (SDTEF) has released its 7th Annual School Bond Transparency in San Diego County Report. Also known as the "Transparency Report Card," it is a key component in sharing with the San Diego County taxpayers how clearly districts are reporting how hardearned tax dollars are being spent.

## FISCAL IMPACT:

Not applicable
$\qquad$

# \$ SAN DIEGO TAXPAYERS EDUCATIONAL FOUNDATION 

## FOR IMMEDIATE RELEASE

## Media Contacts:

Arika Daniels, 949-338-6672, arika@scatenadaniels.com
Suzy Garcia, 702-883-2077, suzy@scatenadaniels.com
(Do not release contact information to the public)
NOTE TO EDITOR: Download the full report and "Report Card" graphic here.

## Seventh Annual School Bond Transparency Report Card Shows Countywide Improvement

**Who Made the Grade? Report shows average transparency score was $86 \%$; National School District most improved; Fallbrook, Encinitas Union School Districts fall short**

SAN DIEGO - August 26, 2019 - School may just be starting, but report cards are out! San Diego Taxpayers Educational Foundation (SDTEF) is proud to release its 7th
Annual School Bond Transparency in San Diego County Report. Also known as the "Transparency Report Card," it is a key component in sharing with San Diego County taxpayers how clearly districts are reporting how hard-earned tax dollars are being spent. The report card holds districts accountable and forthright with spending.

San Diego Taxpayers Educational Foundation is the non-partisan educational programming arm of the San Diego County Taxpayers Association, conducting studies and research to support the Association's efforts.
"School bonds can be seen in nearly every election cycle, and for taxpayers to continue supporting these measures, we need to know school districts are fulfilling their promises," says Haney Hong, president and CEO of the San Diego County Taxpayers Association. "Those who are open and transparent about their spending are in a better position to earn voters' trust in the future."

## Report Card Shows Improvement in Region-Wide Transparency

The grade book shows improved transparency scores throughout the region. Of the thirty school districts in San Diego County with active facilities bond programs, only
twenty-three have sufficient data to earn a letter grade. The twenty-three districts with scores in the Transparency Report Card have demonstrated general improvement in performance since 2018. Here are some key findings:

- The average transparency grade of the school districts with active bonds has increased from 90.6\% in 2018 to 91.8\% in 2019.
- Only Fallbrook Unified High School District and Dehesa School District failed to meet at least $70 \%$ of the criteria examined.
- Twenty out of twenty-three school districts ( $86 \%$ ) met over $85 \%$ of the categories compared with nineteen districts in 2018.
- Honor Roll:
- Most improvement was seen from National School District with a 20\% increase from 2018.
- Solana Beach School District also saw a gain of 12\%.
- Chula Vista Elementary School District saw a gain of $8 \%$.
- Needs Improvement:
- Fallbrook Unified High School District for failing the criteria threshold. See above.
■ Encinitas Union School District had the biggest slide in rating from 92\% in 2018 to $72 \%$ this year.
■ Dehesa School District had a $12 \%$ loss.
- Twelve districts had perfect scores, representing a four-district increase from 2018.


## How School Districts are Rated?

The Transparency Report Card compiles the existence of information since its first release in 2013, then, summarizes the information made available by school districts and its Independent Citizens Oversight Committee, and assigns each district a percentage grade. The Transparency Report Card only makes note of the existence of the criteria examined and does not comment on the quality of the material available or the ease of access.

Districts are rated on the accessibility and timeliness of key reports and information on their bond programs including lists of project descriptions, progress and itemized expenditures, ICOC members, contact information and committee vacancies, posting of ICOC meeting agendas and minutes, bond fund annual reports and annual audits, and archives of annual reports.

To view the complete School Bond Transparency Report Card, please visit www.sdcta.org.

## ABOUT THE SAN DIEGO TAXPAYERS EDUCATIONAL FOUNDATION

San Diego Taxpayers Educational Foundation (SDTEF) is a 501(c)(3) non-profit corporation founded in 1988 with the purpose of conducting studies and research for the support and benefit of the San Diego County Taxpayers Association. SDTEF mission is to conduct fiscal and economic research and analysis of governmental revenue and expenditure policies in San Diego County, as well as educate San Diegans on these important issues through for-credit and not-for-credit educational programs. More information can be found at https://www.sdcta.org/foundation.

## ABOUT THE SAN DIEGO COUNTY TAXPAYERS ASSOCIATION

San Diego County Taxpayers Association (SDCTA) is a non-profit, non-partisan organization, dedicated to promoting accountable, cost-effective and efficient government and opposing unnecessary new taxes and fees. For the last 73 years, SDCTA has served as "San Diego’s Taxpayer Watchdog Group" by educating the public and helping to save the region's citizens millions of dollars. Public opinion polls consistently rate SDCTA as the most "influential" and "trusted" public policy institution in San Diego. The 150 member-strong organization is led by President \& CEO Haney Hong. SDCTA envisions a future where San Diego citizens receive a better return on investment in public assets and services. For more information, please visit www.sdcta.org, Twitter, Facebook or call 619-234-6423.
\#\#\#


August 2019

Since 1988, the San Diego Taxpayers Educational Foundation (SDTEF) has conducted research on issues relevant to taxpayers, such as measuring the transparency and accountability of public institutions leveraging taxpayer dollars. Taxpayers should be able to quickly determine if school district officials have carried out the new schools, classroom upgrades, and security improvements promised to voters at the time of a facilities bond measure proposal.

By compiling the existence of that information since its first release in 2013, this report is intended to serve as a tool that San Diego County school districts with active bond programs can use in the ongoing process of improving transparency. The Transparency Report Card, then, summarizes the information made available by school districts and its Independent Citizen Oversight Committee and assigns each district a percentage grade.

SDTEF must note that the Transparency Report Card only makes note of the existence of the criteria examined and does not comment on the quality of the material available or the ease of access. While there are many criteria that go into making a school facilities bond program effective, the scope of this study focuses solely on transparency, defined as the accessibility of information that makes it possible for taxpayers to assess the performance of school facility bond programs. Our recommendations at the end of the report, however, suggest how to improve these aspects of a district's bond program.

Overall, our findings show a general improvement in region-wide transparency. The average transparency grade of ICOCs has increased slightly from $90.6 \%$ in 2018 to $91.8 \%$ in 2019. Of the twenty-three school districts with active bonds, only two failed to meet at least $70 \%$ of the criteria examined. Twenty out of twenty-three school districts ( $87 \%$ ) met over $85 \%$ of the categories, which is the same as 2018. Twelve districts had perfect scores, representing a 4-district increase from last year.

## FINDINGS

Currently, thirty school districts in San Diego County have an active facilities bond program, but we have current scoring data on twenty-three. These are the thirty districts with current bonds:

|  | TAXPA |
| :--- | :--- | :--- |

After the 2018 election cycle, seven districts were given the authority to issue bonds to fund school renovations after voters approved their bond proposals. These districts are: Alpine Union School District, South Bay Union School District, Mountain Empire Unified School District, Santee School District, Del Mar Union School District, Borrego Springs Unified School District, and Vista Unified School District. While SDTEF has included them in its Transparency Report Card and summary report, it will begin scoring their performance in 2020 to allow for the issuance of bonds and the construction of projects.

SDTEF was also interested in continuing its dialogue on the standards of Performance and Financial Audits by observing auditors' trends. In all but one case, we found that the independent
auditor that executes the performance audit is the same auditor responsible for the financial audit. The following list outlines the firms that conducted the required third-party independent audits, with a frequency tally for each:

| Christy White Associates | $\bullet \bullet \bullet$ |
| :--- | ---: |
| Clifton Larson Allen LLP | $\bullet \bullet$ |
| Crowe LLP | $\bullet$ |
| Moss Adams | $\bullet$ |
| Nigro \& Nigro, PC | $\bullet$ |
| The Pun Group | $\bullet$ |
| Vavrinek, Trine, Day \& Co. LLP | $\bullet \bullet \bullet \bullet \bullet$ |
| Wilkinson Hadley King \& Co. LLP | $\bullet \bullet \bullet \bullet \bullet \bullet \bullet \bullet$ |

There is still ample room for improvement. First, for a second consecutive year, SDTEF has concerns about the inability of districts' ICOCs to update all of its bond-related materials in a timely manner, as districts should be diligent in the sharing of information with taxpayers. While SDTEF will always foster a collaboration with the districts, it has serious concerns about the authenticity of the districts' transparency as they update their materials, where our findings should not act as a notice to comply. To avoid this in the future, SDTEF might consider docking points from districts who significantly change their websites to meet our criteria after we notify them of our initial findings.

Another area of concern is with the school districts' bond performance audits, which do not measure more than law compliance and often offer no further recommendations for the oversight committee and bond program to improve. To provide districts with specific guidance in regard to Performance Audits standards, the San Diego County Taxpayers Association (SDCTA) amended its "Oversight Committee Best Practices" in May 2019. These updates have shaped two new criteria of the Transparency Report Card that will go into effect in 2020. The first is a recurring criterion, "Performance Audits meet SDCTA Standards," which districts have failed to meet several times in the past, but that will be counted in their scores during the next iteration of this study. The second means to ensure the involvement of the oversight committee in the auditing process and is further explained in the Recommendations section of this report.

With these considerations in mind, SDTEF offers four recommendations to best address continuing school bond transparency concerns.

Recommendation \#1: Review the recently amended SDCTA Standards on Performance Audits and pass a resolution requiring specific elements of oversight during the performance auditing process.

As was the case in 2017 and 2018, most of the districts' audits fail to truly evaluate the performance of a school district's facilities bond program. A performance audit's aim should not be to evaluate financial compliance with law. Instead, a performance audit should aim to increase accountability in the actual construction process.

After conducting the development of best practices on Performance Audit through a public process, SDCTA developed two new criteria that will be incorporated into the Transparency Report Card in 2020 and that it recommends the districts review and implement to keep or increase their scores:
(1) Performance Audits meet SDCTA Standards: Performance audits are in line with SDCTA's Oversight Committee Best Practices requirements.

The performance audit scope should align with the construction progress to measure the effectiveness of the bond program. In order to assist the oversight committee, SDCTA proposes the scope of work for the Performance Audit must include a review of at least the following:

- Current Bond Program Management Program/Plan
- Construction Project Delivery Methods and Performance Analysis
- Review of Project Budgets and Program Performance and Forecasting
- Evaluation of Overall Transparency of Bond Program
(2) Did the oversight committee pass a resolution on Performance Audits?: Did the oversight committee pass a resolution requiring the following elements of the Performance and/or the Financial Audit:
- That the District conduct a Performance Audit that considers the appropriate scope and ways to improve Program effectiveness and efficiency;
- That a member of the oversight committee is involved in the auditor selection process and in the development of the audit's scope of work; and
- That the oversight committee review the Performance and Financial Audits before they are presented to the Board?

Recommendation \#2: Update all information on the oversight committee's website on a regular basis, including posting up-to-date agendas, minutes, financial and performance audits, and annual reports.

Access to up-to-date information remains vital to transparency. Districts should frequently update all website materials to reflect the most accurate information. Audits and financial
reports should be available in a timelier fashion, as they should take no longer than a few months to prepare. Similarly, project status updates should be regularly provided- not just as budget updates, but construction progress with expected timelines for completion as well. While it is the practice of SDTEF to provide an initial assessment of our findings to the districts, this should not serve as a reminder to share all of this information with taxpayers.

## Recommendation \#3: Adjust oversight committees' websites for easier navigation.

Simply including all of the recommended information such as financial audits and meeting minutes does not guarantee transparency. Instead, an ideal ICOC website would organize these files by type and date in separate links, so that any interested party could easily find the information available. All files are important, but they are often not easy to differentiate between, especially when uploaded with a nondescript file name. Cajon Valley Union School District has consistently showcased exemplary organization of its ICOC website. These districts stand out for having a website with a user-friendly interface in which all information is categorized and presented separately for better navigation.

## Recommendation \#4: Use the best-established oversight committees as models when starting an oversight committee.

In order to properly establish themselves, new school districts and their ICOCs should turn not only to the San Diego County Taxpayers Association's "Oversight Committee Best Practices," but should also look toward the most transparent established ICOCs as models for success. By following the already established methods that have proven successful in other school districts, such as the proper and timely dissemination of information that districts like Grossmont-Cuyamaca Community College District, Cajon Valley Union School District, and San Diego Community College District have shown, new ICOCs can more easily establish themselves as transparent.

## CRITERIA

| On the District's ICOC Website |  |
| :---: | :--- |
| Committee Bylaws | A link to the committee bylaws is available on the ICOC website. |
| Member Information | A list of the names of all ICOC members is available on the ICOC website. |
| $\begin{array}{c}\text { Meeting Agendas and } \\ \text { Minutes }\end{array}$ | $\begin{array}{l}\text { Links to the most up-to-date meeting minutes and agendas are available on the } \\ \text { ICOC websites. }\end{array}$ |
| $\begin{array}{c}\text { Additional Meeting } \\ \text { Materials }\end{array}$ | $\begin{array}{l}\text { Links to attachments, appendices, presentations, and other additional materials } \\ \text { for every ICOC meetings are available on the ICOC website. }\end{array}$ |
| Annual Reports | $\begin{array}{l}\text { A link to the Annual Reports is available on the ICOC website. }\end{array}$ |
| Performance Audits | $\begin{array}{l}\text { A link to separate Performance Audits is available on the ICOC website, or } \\ \text { under a separate heading within the Financial Audits. }\end{array}$ |
| Financial Audits | $\begin{array}{l}\text { A link to the Financial Audit is available on the ICOC website. }\end{array}$ |
| Project List | $\begin{array}{l}\text { All projects currently being funded by the bond are listed on the ICOC } \\ \text { website. }\end{array}$ |
| Project Descriptions | $\begin{array}{l}\text { A brief written description of each project can be found on the ICOC website. } \\ \text { Project Progress }\end{array}$ |
| $\begin{array}{l}\text { The current status and plan of action for each project can be found on the } \\ \text { ICOC website. }\end{array}$ |  |
| Bond Background | $\begin{array}{l}\text { A brief description of the bond, for what it is intended, when it was passed, and } \\ \text { its amount can be found on the ICOC website. }\end{array}$ |
| Contact Information | $\begin{array}{l}\text { The school district phone number and an email address of the ICOC point of } \\ \text { contact is listed on the ICOC website. }\end{array}$ |
| Vacancies listed | $\begin{array}{l}\text { Any committee vacancies, expected vacancies, or lack of vacancies are listed } \\ \text { on the ICOC website. }\end{array}$ |
| 2018 Reports | $\begin{array}{l}\text { The number of current ICOC committee vacancies is listed on the ICOC } \\ \text { website. While this is not a scored criterion, SDTEF recommends having no } \\ \text { vacancies when possible. }\end{array}$ |
| The 2018 Audits and Annual Reports are available on the ICOC website. This |  |
| criterion must be met in order to meet the criteria listed below. |  |$\}$

## On the 2018 Annual Report and/or Audits

## Budget Overview

A breakdown of how the budget was allocated for the past year is found in the annual report or audit.
\(\left.$$
\begin{array}{|c|l|}\hline \begin{array}{c}\text { Program Status } \\
\text { Updates }\end{array} & \begin{array}{l}\text { An explanation of the current status of the bond program is found in the annual } \\
\text { report or audit. }\end{array} \\
\hline \begin{array}{c}\text { Detailed Discussion } \\
\text { of Projects }\end{array} & \begin{array}{l}\text { A detailed discussion about what was accomplished in the past year and future } \\
\text { plans for bond projects are found in the annual report }\end{array} \\
\hline \begin{array}{c}\text { Basic Financial } \\
\text { Information }\end{array} & \begin{array}{l}\text { Basic financial information can be found in the audit in accordance with } \\
\text { general auditing standards. }\end{array}
$$ <br>
\hline \begin{array}{c}Expenditures <br>
Itemized by <br>

Project/Site\end{array} \& All expenditures are itemized by project within the Financial Audit.\end{array}\right\}\)| Prop 39 Required |
| :---: |
| Audit Findings |$\quad$| Audits fulfill the requirements set forth by Proposition 39. |
| :--- |

*This criterion is not included in the 2019 Transparency Score but WILL be included in the 2020 Transparency Score, as amended during the 2019 Bond Transparency working group.
sdcta.org/foundation • 8

# School Bond Transparen In San Diego County 

* Proposition recently passed or in between bond issuances
** Information is available in other documentation
*** Incomplete or needs updating
${ }^{\wedge}$ No annual reports have been issued to date
[1] Wilkinson Hadley King \& Co. LLP
[2] Wilkinson Hadley King \& Co LLP
[3] Wilkinson Hadley King \& Co LLP
[4] Wilkinson Hadley King \& Co. LLP
[5] Clifton Larson Allen LLP
[6] Christy White and Associates
[7] Vavrinek, Trine, Day \& Co. LLP
[8] Wilkinson Hadley King \& Co. LLP
[9] Clifton Larson Allen
[10] Crowe LLP
[11] Wilkinson Hadley King \& Co. LLP
[12] Christy White Associates
[13] Christy White and Associates
[14] The Pun Group
[15] Nigro \& Nigro PC
[16] Wilkinson Hadley King \& Co. LLP
[17] Christy White and Associates
[18] Vavrinek Trine Day \& Co
[19] Wilkinson Hadley King \& Co LLP
[20] Moss Adams (Performance), Vavrinek,
Trine and Day (Financial)
[21] Vavrinek Trine Day \& Co
[22] Vavrinek Trine Day \& Co
[23] Wilkinson Hadley King \& Co

| 80 | CVUSD | EsUSD | GCCCD | MCCCD | SDCCD | SDUSD | SDUHSD | SWCCD | CSD* | GUHSD | LGSD | OUSD |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Website Information Provision |  |  |  |  |  |  |  |  |  |  |  |  |
| Committee Bylaws | Y(2013) | Y(2018) | Y(2013) | Y(2016) | $\mathbf{Y}(2017)$ | Y(2012) | Y(2015) | Y(2016) | Y(2018) | $\mathbf{Y}(2017)$ | Y(2017) | $\mathbf{Y}(2015)$ |
| Member Information | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| Meeting Minutes/Agendas | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| Additional Meeting Material | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| Annual Reports | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| Performance Audits | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| Financial Audits | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| Project List | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| Project Descriptions | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| Project Progress | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| Bond Background | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| Contact Information | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| Vacancies Listed | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | N |
| Number of Vacancies | 0 | 2 | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 1 | N/A |
| 2018 Reports Available | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| 2018 Audits Available | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| 2018 Report/Audit Information Provision |  |  |  |  |  |  |  |  |  |  |  |  |
| Budget Overview | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| Program Status Updates | Y | Y | N | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| Detailed Discussion of Projects | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| Basic Financial Information | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| Expenditures Itemized by Project/Site | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | N | Y |
| Prop 39 Required Audit Findings | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| Additional Recommendations | Y | Y | Y | Y | Y | Y | Y | Y | Y | N | Y | Y |
| Detailed ICOC Member Information | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| Project Progress Report | Y | Y | N | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| Audits Performed by Third Party | Y [1] | Y [2] | Y [3] | Y [4] | Y [5] | Y [6] | Y [7] | Y [8] | Y [9] | Y [10] | Y [11] | Y [12] |
| Performance Audits meet SDCTA Standards | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| District pass a resolution on Performance Audits? | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Points Out of 25 | 25 | 25 | 23 | 25 | 25 | 25 | 25 | 25 | 25 | 24 | 24 | 24 |
| 2019 Transparency Grade | 100\% | 100\% | 92\% | 100\% | 100\% | 100\% | 100\% | 100\% | 100\% | 96\% | 96\% | 96\% |
| 2018 Transparency Grade | 100\% | 100\% | 100\% | 100\% | 100\% | 100\% | 100\% | 100\% | 96\% | 96\% | 96\% | 96\% |
| 2017 Transparency Grade | 96\% | 96\% | 96\% | 100\% | 96\% | 96\% | 100\% | 100\% | 100\% | 100\% | 100\% | 96\% |
| Change from Previous Year | - | - | 8\% | - | - | - | - | - | 4\% $\uparrow$ | - | - | - |

*Proposition recently passed or in between bond issuances
${ }^{\wedge}$ No annual reports have been issued to date
Click on your District Acron:
**Information Available in Other Documentation
*** Incomplete/Needs Updating

Initial Email

| 80 | SMUSD | CUSD | CVESD | EnUSD | PCCD | $\underline{\text { SBSD* }}$ | SUHSD | LSUSD | DSD | NSD | FUHSD* | $\underline{\text { VUSD* }}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Website Information Provision |  |  |  |  |  |  |  |  |  |  |  |  |
| Committee Bylaws | Y(2010) | $\mathbf{Y}(2006)$ | $\mathbf{Y}(2019)$ | Y(2015) | Y(2007) | Y(2019) | Y(2013) | Y(2017) | Y(2011) | Y(2014) | $\mathbf{Y}(2017)$ |  |
| Member Information | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |  |
| Meeting Minutes/Agendas | Y | Y | Y | $\mathbf{Y}^{* * *}$ | Y | Y | Y | Y | Y*** | Y*** | $\mathbf{Y}^{* * *}$ |  |
| Additional Meeting Material | Y | Y | Y | N | Y | Y | Y | Y | N | Y | Y |  |
| Annual Reports | Y | Y*** | Y | Y*** | Y | Y | Y*** | Y | Y*** | Y*** | N |  |
| Performance Audits | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | N |  |
| Financial Audits | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | N |  |
| Project List | Y | Y | Y | Y | Y | Y | Y | Y | N | Y*** | N |  |
| Project Descriptions | Y | Y | Y | Y | Y | Y | Y | Y | N | Y*** | N |  |
| Project Progress | Y | Y | Y | Y | Y | Y | Y*** | Y | Y | N | N |  |
| Bond Background | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |  |
| Contact Information | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | N |  |
| Vacancies Listed | Y | Y | Y | Y*** | Y | Y | N | Y | Y | Y | Y |  |
| Number of Vacancies | 0 | 0 | 0 | 1 | 0 | 0 | N/A | 1 | 1 | 2 | 0 |  |
| 2018 Reports Available | Y | Y | Y | N | Y | Y | N | Y | N | Y | N |  |
| 2018 Audits Available | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | N |  |
| 2018 Report/Audit Information Provision |  |  |  |  |  |  |  |  |  |  |  |  |
| Budget Overview | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | N |  |
| Program Status Updates | Y | N** | Y | N | Y | Y | Y | Y | N | Y | N |  |
| Detailed Discussion of Projects | Y | N** | Y | N | Y | Y | Y | Y | N | Y | N |  |
| Basic Financial Information | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | N |  |
| Expenditures Itemized by Project/Site | Y | Y | Y | N | Y | Y | Y | N | N | Y | N |  |
| Prop 39 Required Audit Findings | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | N |  |
| Additional Recommendations | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | N |  |
| Detailed ICOC Member Information | Y | Y | Y | N | Y | Y | N | Y | Y | Y | N |  |
| Project Progress Report | Y | Y | Y | N | Y | Y | Y | N | N | Y | N |  |
| Audits Performed by Third Party | Y [13] | Y [14] | Y [15] | Y [16] | Y [17] | Y [18] | Y [19] | Y [20] | Y [21] | Y [22] | N |  |
| Performance Audits meet SDCTA Standards | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| District pass a resolution on Performance Audits? | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Points Out of 25 | 25 | 21 | 25 | 18 | 25 | 25 | 22 | 23 | 17 | 24 | 6 |  |
| 2019 Transparency Grade | 100\% | 92\% | 100\% | 72\% | 100\% | 100\% | 88\% | 92\% | 68\% | 96\% | 24\% |  |
| 2018 Transparency Grade | 96\% | 92\% | 92\% | 92\% | 92\% | 88\% | 88\% | 84\% | 80\% | 76\% | 20\% |  |
| 2017 Transparency Grade | 100\% | 84\% | 44\% | 76\% | 100\% | 100\% | 84\% | 76\% | 72\% | 56\% | 60\% |  |
| Change from Previous Year | 4\% $\uparrow$ | - | 8\% $\uparrow$ | 20\% | 8\% $\uparrow$ | 12\% $\uparrow$ | - | 8\% $\uparrow$ | 12\% | 20\% $\uparrow$ | 4\% $\uparrow$ | - |
| *Proposition recently passed or in between bond |  |  |  |  |  |  |  |  |  |  |  |  |
| $\wedge$ No annual reports have been issued to date ym to Contact your Citizen Oversight Board Members |  |  |  |  |  |  |  |  |  |  |  |  |
| **Information Available in Other Documentatios |  |  |  |  |  |  |  |  |  |  |  |  |
| *** Incomplete/Needs Updating |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| Initial Email |  |  |  |  |  |  |  |  |  |  |  |  |


| 80 | SBUSD* | MEUSD* | $\underline{\text { SSD* }}$ | DMUSD* | BSUSD* | AUeSD* |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Website Information Provision |  |  |  |  |  |  |
| Committee Bylaws |  |  |  |  |  |  |
| Member Information |  |  |  |  |  |  |
| Meeting Minutes/Agendas |  |  |  |  |  |  |
| Additional Meeting Material |  |  |  |  |  |  |
| Annual Reports |  |  |  |  |  |  |
| Performance Audits |  |  |  |  |  |  |
| Financial Audits |  |  |  |  |  |  |
| Project List |  |  |  |  |  |  |
| Project Descriptions |  |  |  |  |  |  |
| Project Progress |  |  |  |  |  |  |
| Bond Background |  |  |  |  |  |  |
| Contact Information |  |  |  |  |  |  |
| Vacancies Listed |  |  |  |  |  |  |
| Number of Vacancies |  |  |  |  |  |  |
| 2018 Reports Available |  |  |  |  |  |  |
| 2018 Audits Available |  |  |  |  |  |  |
| 2018 Report/Audit Information Provision |  |  |  |  |  |  |
| Budget Overview |  |  |  |  |  |  |
| Program Status Updates |  |  |  |  |  |  |
| Detailed Discussion of Projects |  |  |  |  |  |  |
| Basic Financial Information |  |  |  |  |  |  |
| Expenditures Itemized by Project/Site |  |  |  |  |  |  |
| Prop 39 Required Audit Findings |  |  |  |  |  |  |
| Additional Recommendations |  |  |  |  |  |  |
| Detailed ICOC Member Information |  |  |  |  |  |  |
| Project Progress Report |  |  |  |  |  |  |
| Audits Performed by Third Party |  |  |  |  |  |  |
| Performance Audits meet SDCTA Standards | N/A | N/A | N/A | N/A | N/A | N/A |
| District pass a resolution on Performance Audits? | N/A | N/A | N/A | N/A | N/A | N/A |
| Points Out of 25 |  |  |  |  |  |  |
| 2019 Transparency Grade |  |  |  |  |  |  |
| 2018 Transparency Grade |  |  |  |  |  |  |
| 2017 Transparency Grade |  |  |  |  |  |  |
| Change from Previous Year |  |  |  |  |  |  |
| *Proposition recently passed or in between bond 22.86956522 |  |  |  |  |  |  |
| ${ }^{\wedge}$ No annual reports have been issued to date |  |  |  |  |  |  |
| **Information Available in Other Documentatio |  |  |  |  |  |  |
| *** Incomplete/Needs Updating |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Initial Email |  |  |  |  |  |  |

[1] Wilkinson Hadley King \& Co. LLP
[2] Wilkinson Hadley King \& Co. LLP
[3] CliftonLarsonAllen LLP
[4] Vavrinek, Trine, Day \& Co. LLP
[5] Clifton Larson Allen LLP
[6] Crowe LLP
[7] Wilkinson Hadley King \& Co. LLP
[8] The Pun Group
[9]
Wilkinson Hadley King and Co
[10] Nigro and Nigro
[11] Christy White and Associates
[12] Christy White and Associates
[13] Christy White Associates
[14] Wilkinson Hadley King co
[15] Wilkinson Hadley King and Co
[16] Vavrinek Trine Day and co
[17] Vavrinek Day and Trine
[18] Christy White and Associates
[19] Moss Adams - performance and varinek trine and day for financial
[20] Wilkinson Hadley King \& Co. LLP
[21] Wilkinson Hadley King and co
[22] Wilkinson Hadley King Co.


[^0]:    BUDGET NOTES

